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**FIRE DEPARTMENT**

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FIRE CHIEF

200 NORTH MAIN STREET  
LOS ANGELES, CA 90012

(213) 978-3596  
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<http://www.lafd.org/prevention>

Dear Prospective Applicant:

Chief's Regulation No. 4 Certificate of Fitness

Thank you for inquiring about obtaining a Chief's Regulation No. 4 Certificate of Fitness to conduct testing of fire protection equipment in the City of Los Angeles. To apply, please provide the information requested below:

1. A completed, signed application and business information form.
2. Required application checklist and study material receipt forms.
3. A résumé showing at least two years of experience in a related field.
4. A least two references for experience and performance.
5. A copy of the City of Los Angeles Business License of the affiliated company.
6. A copy of the Contractor's license for the appropriate equipment or copy of a Type "A" license issued by the State Fire Marshal.
7. Any pertinent information or certificates, i.e., trade school, NICET certification, etc.
8. Check payable to the **Los Angeles Fire Department**. The current fee is \$936.00 for each box checked on page 2 of the application.

The requested information shall be **brought in** to:

Los Angeles Fire Department  
Accounting Services  
City Hall East  
200 North Main Street, Room 1620  
Los Angeles, CA 90012

Enclosed you will find information which should be reviewed before scheduling an appointment for the written portion of the examination process. You have *one year* from the date when your application was processed to complete your whole certification. If you require any additional information, please contact the Chief's Regulation No. 4 Unit, at (213) 978-3596 or email us at [LAFDreg4@lacity.org](mailto:LAFDreg4@lacity.org).

Very truly yours,

Brian L. Cummings  
Fire Chief

Darryll Bolden, Inspector II  
Chief's Regulation No. 4 Unit